

TOWN OF SOUTHWEST RANCHES
Adopted Budget Calendar for FY 2023-2024

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| Thursday, February 9, 2023 | Memo to Town Council proposing Budget Calendar for FY 2023-2024 presented at regular Council meeting |
| Tuesday, February 14, 2023 | Budget Kick-Off with Town staff and Advisory Board liaisons correspondence |
| Monday, March 6, 2023 | Department's accomplishments, goals and objectives are DUE from Department Heads |
| Wednesday, March 22, 2023 | Departmental and Advisory Boards operating, program modifications, and capital outlay requests and justification are DUE |
| Friday, March 31, 2023 | Department revenue estimates from Department Heads are DUE |
| Wednesday, April 5, 2023 | Departmental Meetings (10:00-11:30AM; 1:00-2:30PM; 3:00-4:30PM) |
| Thursday, April 6, 2023 | Departmental Meetings (10:00-11:30AM; 1:00-2:30PM; 3:00-4:30PM) |
| Friday, April 7, 2023 | Departmental Meetings (10:00-11:30AM; 1:00-2:30PM; 3:00-4:30PM) |
| Monday, April 10, 2023 | Departmental Meetings (1:00-2:30PM; 3:00-4:30PM) |
| Friday, May 12, 2023 | Town Financial Administrator meets with Town Administrator and Town Attorney (preliminary condition assessment/recommendations/modifications) |
| Wednesday, May 17, 2023 | FY2023-2024 Volunteer Fire Department Budget presentation to the Fire Advisory Board |
| May 18th to June 9th, 2023 | Town Administrator and Town Financial Administrator to meet individually with Town Council members to obtain policy direction and guidance |
| Thursday, June 1, 2023 | Estimated Tax roll information available from Broward County Property Appraiser |
| Thursday, June 1, 2023 | Comments and feedback from Town Administrator, Town Attorney, and Departments are DUE |
| Thursday, June 22, 2023 | Presents FY2023-2024 Volunteer Fire Department Budget to SWR Fire Board of Directors for approval |
| Friday, June 30, 2023 | Town's certified taxable values received from Broward County Property Appraiser |
| Monday, July 17, 2023 | Final Proposed Budget finished. Printing & distribution commences |
| Thursday, July 27, 2023 | Preliminary Millage Rate and Initial FY2023-2024 Fire Protection and Solid Waste (SW) special assessment adoption at July Regular Council Meeting (all via resolutions) |
| Tuesday, August 1, 2023 | First Budget Hearing for Broward County School Board |
| Friday, August 4, 2023 | Deadline to send the Preliminary Millage Rate and Initial FY 2023-2024 Fire Protection and SW special assessment to the Broward County Property Appraiser Office and the Broward County Treasury Division |
| Tuesday, August 15, 2023 | Budget Workshop on Proposed Budget (7 PM)- Mayor and Town Council (Community Invited) |
| On or prior to August 24, 2023 | Notice for First Public Hearing through TRIM notice sent by Property Appraisers' office |
| On or prior to August 24, 2023 | Town advertises its non-ad valorem Special Assessments. Advertisement must run at least 20 days prior to final public hearing (09/14/2023) for assessment adoption. |
| Thursday, September 7, 2023 | First Budget Hearing for Broward County Government |
| Tuesday, September 12, 2023 | Second Budget Hearing for Broward County School Board |
| Thursday, September 14, 2023 | First Public Hearing for Tentative Millage and Budget Adoption introduced for FY2023-2024 (via resolution and ordinance, respectively). Final Fire Protection and Solid Waste special assessment Adoption (via resolutions) at 6:00PM. Regular Council meeting begins at 7:30PM. |
| Friday, September 15, 2023 | Deadline to send the adopted Final Fire Protection and Solid Waste special assessments to the Broward County Property Appraiser Office and the Broward County Treasury Division |
| Tuesday, September 19, 2023 | Second Budget Hearing for Broward County Government |
| Saturday, September 23, 2023 | First Date: advertisement can run for second public hearing |
| Tuesday, September 26, 2023 | Last Date: advertisement can run for second public hearing |
| Thursday, September 28, 2023 | Second Public Hearing for Final Millage and Budget Adoption (via resolution and ordinance, respectively) @ 6:00 PM. Regular Council meeting begins at 7:00PM |
| Sunday, October 1, 2023 | Deadline to send the adopted Final Millage and Budget Adoption to the Broward County Property Appraiser Office and the Broward County Treasury Division |
| Friday, October 20, 2023 | Deadline to send the adopted Final Millage and Budget Adoption to the Broward County Property Appraiser Office and the Broward County Treasury Division |

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| Council Driven |
| Departments Driven |
| Executive Team Driven |
| Volunteer Fire Driven |
| Other |
| Finance Driven |