



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources  
Advisory Board Meeting Agenda**

Tuesday  
April 12, 2022  
7:00 pm

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330

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**Board Members**

Chris Brownlow, Dena Butler,  
Debra Goff-Rose, Debbie Green, Wendi Halberg,  
Sheryl Melson, Laurie Morse, Marie Nix, Catalina Stubbe

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

**Emeritus**

MaryGay Chaples, Aster Knight

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**QUOTE OF THE MONTH:**

*"If you can't excite people about wildlife, how can you convince them to love, cherish, and protect our wildlife and the environment they live in?" -Steve Irwin.*

**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. AGENDA AS FOLLOWS**

**D. NEW BUSINESS:**

- Acknowledge and welcome returning members to the Board: Mary Gay Chaples and Marie Nix.
- Adopt Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for March 2022.
- Bryce Taporowski will address the Board regarding his proposed eagle project for a flagpole at Rolling Oaks Park

**E. OLD BUSINESS:**

- The Southwest Ranches Farmer's Market is ongoing Saturdays in April.
- The Earth Day event at Calusa Corners Park with members from Cub Scout Pack 160 takes place on Friday April 22 from 4:00 to 5:00 PM. The scouts will plant pollinator seeds, "hike" to the wetlands where they will learn about the plants and animals on site, and then will have a brief observation/drawing time. This will be a quick educational hour with a group of about 10-12 kids. Board members are welcome to attend.
- Follow up/Maintenance report attached for the Board's review and discussion.

**F. AGENDA PREP FOR NEXT MEETING**

**G. BOARD MEMBER COMMENTS**

**H. STAFF COMMENTS**

**I. HOA/PUBLIC COMMENTS**

**J. ADJOURNMENT**



**Town of Southwest Ranches  
Parks, Recreation, Forestry and Natural Resources Advisory Board  
Minutes**

March 8, 2022  
7:00 pm

**Board Members**

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg,  
Sheryl Melson, Laurie Morse, Catalina Stubbe

**Emeritus**

MaryGay Chaples, Aster Knight

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

**Members present:**

Chris Brownlow  
Debra Goff-Rose  
Dena Butler  
Debbie Green  
Wendi Halberg  
Laurie Morse  
Catalina Stubbe

**RFNRAB Members absent:**

Sheryl Melson

**Staff present:**

December Lauretano-Haines

**Council present:**

Gary Jablonski  
Mayor Steve Breitkreuz  
Jim Allbritton  
Bob Hartmann  
David Kuczenski

**Others present:**

Call to order at 7:10 PM

The members present reviewed the minutes of the February 2022 meeting.

Wendi Halberg motioned to approve the February 2022 minutes. Dena Butler seconded and the motion passed unanimously.

Councilman Jablonski will appoint Marie Nix to the Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board.

The Broward Beekeepers Association, as a service organization to the Town, has many members in Southwest Ranches. They have requested the Board to consider allowing them to meet at the Rolling Oaks park monthly on the 2<sup>nd</sup> Thursday of each month from 6:30 – 9PM. The board discussed allowing the Beekeepers Association to meet following the same requirements and fees of the current service groups meeting at the Sunshine Ranches Equestrian Park.

Debbie Green motioned to recommend approval of the Broward Beekeepers Association request to meet monthly at the Rolling Oaks Park barn at a rate of \$50 per month for a trial period of April through December, 2022. Wendi Halberg seconded and the motion passed unanimously.

There will be a small Earth Day event at Calusa Corner Park with members from Cub Scout Pack 160 on Friday, April 22 from 4 – 5PM. This will be a quick educational hour with a group of about 10 – 12 kids.

The Farmers' Market has been arranged for every Saturday in March and April. The first event will take place on March 19<sup>th</sup>. Following the initial "soft open" the market will be planned to pick up again in September.

Staff gave her maintenance report. Founders Trailside Park and the mural are in the process of being painted and have had some graffiti cleaned up. There was a homeless issue at the park and there is greater police monitoring. The user groups at the Sunshine Ranches Equestrian Park have submitted their paperwork and made the required payments and there have been no issues. The playground upgrade work has been completed at the Equestrian Park. Signs and "cameras" will be installed to help deter some issues with vandalism and theft. There are 2022 planting improvements scheduled for Calusa Corners Park. Staff is also planning an educational event to be coordinated with students from Hawke's Bluff Elementary. Improvement of wetlands and maintenance is planned for this fiscal year at Rolling Oaks Park. At Country Estates Park, Staff is awaiting proposals for new and upgraded fencing. A resident in Town has expressed a willingness to volunteer to spread the dirt around the ball field and a clean layer of fill to spread out. The scheduled playground upgrade work has been completed. Signs and "cameras" will be installed to deter issues with vandalism and theft. Staff is working to put a larger notice in the newsletter calling for Entrance Way Feature entries. At Southwest Meadows Sanctuary and 5-Acre Town-owned parcel Staff is working on a plan for providing park amenities to support events at the 5-acre parcel location; including restroom with water, power, and storage, in addition to parking and interior driveway.

Laurie Morse motioned to name the 5-Acre Town-Owned Parcel; Southwest Meadows Preserve. Dena Butler seconded and the motion passed unanimously.

Some user groups have requested some storage place. Debbie, on behalf of the Southwest Ranches Education Advisory Board also made this board aware of some storage space need for the flamingos. Staff will confirm if there is space available in the Sunshine Ranches Equestrian Park storage area.

There being no further business to discuss, the meeting adjourned at 8:45 pm.



**Town of Southwest Ranches  
Recreation, Forestry and Natural Resources Advisory Board  
Follow up/Maintenance Report**

Tuesday  
April 12, 2022

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**Board Members**

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Wendi Halberg, Sheryl Melson, Laurie Morse, Marie Nix, Catalina Stubbe

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**FOUNDERS' TRAILSIDE PARK**

- **Mural Wall:** Mural is complete.
- **Homeless issues:** issue has been reported again. Greater police monitoring is requested.

**EQUESTRIAN PARK**

- **Equestrian Oasis Fountain:** The pump in the fountain will soon be replaced.
- **SEAB storage of flamingos:** Staff is making space for storage of the SEAB flamingos in the electrical room

**CALUSA CORNERS**

- **Cub Scout Earth Day event:** A small event is planned for Friday April 22, at 4:00 PM with Cub Scout Pack 160. 10-12 members from the Pack 160 will sow pollinator seeds, "hike" to the wetlands where they will learn about the plants and animals on site, and then will have a brief observation/drawing time. This will be a quick educational hour with a group of about 10-12 kids. Board members are welcome to attend.
- **2022 Planting improvements:** Town contractor is preparing to implement Staff's plan to add native plantings on the site. This timing must make use of natural precipitation to assist with establishment water for the new plantings.

**ROLLING OAKS PARK**

- **Fitness Trail upgrade:** Final Fitness Trail upgrade work is scheduled.
- **Wetlands upgrade:** Procurement for improvement of wetlands and maintenance is being planned.

**COUNTRY ESTATES PARK**

- **SW 190 Avenue Fence upgrade project:** A purchase order has been approved and materials are on order. Completion of the project is anticipated within the month of April.
- **Ballfield Improvement:** A budget request has been made for funding to address issues with the ballfield in Fiscal year 2023.
- **Playground upgrade:** Signs and "cameras" will be installed to prevent issues with vandalism/theft.
- **Entrance Feature Call for entries:** Staff has received no calls or requests for information.

### **SOUTHWEST MEADOWS SANCTUARY and SOUTHWEST MEADOWS PRESERVE**

- **Southwest Meadows Development:** Council has approved \$1.3 million of ARPA funding for this project. Staff is working on the plan for providing park amenities to support events at the Preserve. Proposed improvements include restroom, water, power, and storage, parking, and interior driveway. Staff's plan is designed to follow existing Park concept plans to satisfy overdue grant commitments.
- **Farmer's Market:** The Southwest Ranches Farmer's Market is ongoing on Saturdays through April 30. The organizers, The Cioli Group, LLC, are performing extremely well as partners with the Town for this event. The Town has provided portolets, dumpster and gates to secure the property between weeks, as well as assistance in publicizing.

### **EVENTS:**

- **Bingo:** The Southwest Ranches Parks Foundation is planning a Bingo at the Barn on Saturday June 11. Tickets will soon be on sale.