



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
February 8, 2022
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Chris Brownlow, Dena Butler,
Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA AS FOLLOWS

D. NEW BUSINESS:

- Adopt Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for January 2022.
- A copy of the Adopted meeting schedule for 2022 is attached for the Board's reference
- The Board is requested to review and recommend on the planned Akai Estates Trail. Materials provided by Jeff Katims, Town Planning staff

E. OLD BUSINESS:

- Follow up/Maintenance report attached for the Board's review and discussion.

F. AGENDA PREP FOR NEXT MEETING

G. BOARD MEMBER COMMENTS

H. QUOTE OF THE MONTH:

"Wetlands are Florida's treasures. Yet we have lost nearly half of 20.3 million wetland acres since settlers began draining and diking wetlands in the 19th century, according to a U.S Fish and Wildlife Service report. Now, population growth threatens what remains..."

- USDA/Natural Resources Conservation Service - Florida

I. STAFF COMMENTS

J. HOA/PUBLIC COMMENTS

K. ADJOURNMENT



Town of Southwest Ranches Parks, Recreation, Forestry and Natural Resources Advisory Board Minutes

January 11, 2022
7:00 pm

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green, Wendi Halberg, Sheryl Melson, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

Members present:

Chris Brownlow
Dena Butler
Debbie Green
Wendi Halberg
Laurie Morse
Catalina Stubbe

RFNRAB Members absent:

Debra Goff-Rose
Sheryl Melson

Staff present:

December Lauretano-Haines

Council present:

Gary Jablonski
Mayor Steve Breitreuz
Jim Allbritton
Bob Hartmann
David Kuczenski

Others present:

Sheena Frederick

Call to order at 7:10 PM

The members present reviewed the minutes of the December 2021 meeting.

Dena Butler motioned to approve the minutes of the December 2021 meeting. Catalina seconded and the motion passed unanimously.

The Chair welcomed returning board members. She also welcomed Sheena Frederick and board members introduced themselves. The Chair and staff briefed the members present regarding the meeting materials, including the Town’s Advisory Board Policy and Handbook. Advised board members to review. The Board reviewed the proposed meeting schedule for 2022 included with the meeting materials.

Laurie Morse motioned to accept the 2022 proposed meeting calendar as presented. Dena seconded and the motion passed unanimously.

The Chair called for the Board to elect its 2022 officers: Chair, Vice Chair, and Secretary.

Wendi Halberg motioned to nominate Chris Brownlow as Chair, Debra Goff-Rose as Vice Chair and Debbie Green as Treasurer. Laurie Morse seconded and motion passed unanimously.

The Chair continued the discussion on board members submitting articles to go in the Town’s newsletter. She shared as an example of how members don’t need to author an article but find interesting information to share. The Chair found an interesting article on vertebrate and importance of leaves and submitted that to be included in the Town’s newsletter. NatureScape Broward runs several programs; one of which is Water Matters Day. Rose Bechard Butman, the program’s coordinator provided informational brochures on butterflies and help us understand the kind of plants and flowers that will help support the butterfly

population. NatureScape Broward also recognizes properties with an Emerald Award. A couple parks in the Town have earned the Emerald Award. There is a decline in pollinators and we need to look for new ideas in the way we maintain our properties.

Staff gave her maintenance report. Founders Trailside Park and the mural are in the process of being painted by, Laura Warren, the artist awarded the project. She has three of the six panels painted. Few snags came up with the installation of the bulletin board going up at the Equestrian Park, but in process. The three user groups of the parks are in the process of completing the new paperwork and payments as recommended by the board and approved by the Council. The planting project at Calusa Corners will be done in the rainy season, June or July and professionally planted. We can include an elementary school field trip as an educational experience along with this as we discussed in the last meeting. Southwest Meadows Sanctuary will host a carnival presented by the Southwest Ranches Parks Foundation. Funds raised by the Park Foundation all come back to benefit our parks. At Rolling Oaks Park, the fitness equipment is in, the trail is finished and the wetlands improvement is next to work on. At Country Estates Park, the signs have been replaced and still some work to touch up the playground equipment. We will do some fence upgrades with some of the approved funding that was freed up with the mounds of dirt that was brought there from the drainage and TSDOR project out west.

Debbie Green shared with everyone that the Education Advisory Board has planned to hold the Barn Dance on March 12th.

Chris Brownlow shared information about the Sunshine Ranches HOA party on April 10th.

There being no further business to discuss, the meeting adjourned at 8:03 pm.



Generally, 2nd Tuesday each month
7:00 pm

Southwest Ranches Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
2022 Adopted Meeting Schedule**

Board Members

Chris Brownlow, Dena Butler,
Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

2022 Adopted Meeting Schedule

Tuesday, January 11

Tuesday, February 8

Tuesday, March 8

Tuesday, April 12

Tuesday, May 10

Tuesday, June 14

Tuesday, July 12– NO MEETING - HIATUS

Tuesday, August 9

Tuesday, September 13

Tuesday, October 11

Tuesday, November 8

Tuesday, December 13

**1/11/22, 2/8/22, 3/8/22, 4/12/22, 5/10/22, 6/14/22, 8/9/22, 9/13/22, 10/11/22,
11/8/22, 12/13/22**

From: [Jeffrey Katims](#)
To: [December Lauretano-Haines](#)
Subject: RE: [EXTERNAL] February 8 Parks Board
Date: Wednesday, January 19, 2022 7:15:41 PM
Attachments: [image005.png](#)
[SITE PLAN - \(10-29-2021\) SHEET 3.pdf](#)
[SITE PLAN - \(10-29-2021\) SHEET 1.pdf](#)
[Trails map.pdf](#)

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Akai Estates was platted and approved to obtain its access from SW 184th Avenue. Ultimately, after many years of back-and-forth with Broward County, the developer obtained the county's preliminary consent to directly access Griffin Road and abandon the planned connection to 184th.

There is an equestrian trail alignment that runs east along 49th Street through Akai Estates, terminating at the 184th Ave. canal. Now that no bridge is ever planned to connect Akai to 184th for vehicular access, I am requesting that the Board review the status of the trail alignment and make a recommendation as to the disposition of the trail within the development.

The attached plans show the overall development (Sheet 1) and the section of the development with trail alignment (Sheet 3). The location of the trail is circled on the trails map attachment.



JEFF KATIMS, AICP, CNU-A

Senior Planning Manager

SEPI, Inc.

3350 NW 53rd Street, #101, Ft. Lauderdale, FL 33309

954.475.3070 O 954.554.8894 M

Celebrating Twenty Years

From: December Lauretano-Haines <dlauretano@southwestranches.org>

Sent: Wednesday, January 19, 2022 3:47 PM

To: Jeffrey Katims <JKatims@sepiinc.com>

Subject: RE: [EXTERNAL] February 8 Parks Board

Sure can. Please send the materials, and give some indication of what is being asked so I can phrase it for the agenda.

December Lauretano-Haines
 ISA Certified Arborist® #FL-6019A
 LIAF #2007-0045
 Parks, Recreation and Open Space Manager
 Town of Southwest Ranches
 13400 Griffin Road
 Southwest Ranches, FL 33330
 Ph 954.343.7452
 Fax 954.434.1490

dlauretano@southwestranches.org<<mailto:dlauretano@southwestranches.org>>



From: Jeffrey Katims <JKatims@sepiinc.com>
Sent: Wednesday, January 19, 2022 2:56 PM
To: December Lauretano-Haines <dlauretano@southwestranches.org>
Subject: [EXTERNAL] February 8 Parks Board

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

December,

Can you please place the Akai Estates trail on the 2/8 agenda? Once you confirm, I'll provide you backup and a brief narrative.



JEFF KATIMS AICP, CNU-A
Senior Planning Manager
3350 NW 53rd St, Ste 101
Fort Lauderdale, FL 33309
direct: 954.475.3070
floridaplanning.net

NOTICE: This e-mail message and any attachment to this e-mail message contains confidential information that may be legally privileged. If you are not the intended recipient, you must not review, retransmit, convert to hard copy, copy, use or disseminate this e-mail or any attachments to it. If you have received this e-mail in error, please notify us immediately by return e-mail or by telephone at 954-475-3070 and delete this message. Please note that if this e-mail message contains a forwarded message or is a reply to a prior message, some or all of the contents of this message or any attachments may not have been produced by a member of The Mellgren Planning Group.

Please note: Town Hall is now open to the public. While we are all still recovering from the COVID-19 pandemic we ask that you observe social distancing practices when visiting Town Hall and the use of facial coverings is requested.

The Town of Southwest Ranches is proud to partner with the Military Heroes Support Foundation to send care packages to our military troops deployed around the world or their families statewide. Your generous donation is greatly appreciated. Please call Town Hall at (954) 434-0008 for a list of needed goods. Thank you!

Please note that Florida has a broad public records law. All correspondence via email may be subject

SITE PLAN DATA

LAND USE DESIGNATION	RESIDENTIAL
EXISTING ZONING DESIGNATION	A1 (AGRICULTURAL ESTATE DISTRICT)
TOTAL AREA=	1,615,726.31 sq.ft.
PUBLIC RIGHT-OF-WAY AREA=	105,626.36 sq.ft.
NET AREA=	1,510,099.95 sq.ft.
TOTAL LOT AREA=	1,400,394.00 sq.ft.
AVERAGE LOT AREA=	87,524.68 sq.ft.
SMALLEST LOT AREA=	87,122.00 sq.ft.
LARGEST LOT AREA=	91,152.00 sq.ft.
TOTAL LAKE AREA=	74,916.02 sq.ft.
TOTAL LANDSCAPE AREA	995,962.54 sq.ft. (66.95%)
OPEN SPACE AREA	1,176,504.92 sq.ft.
MINIMUM FRONT SETBACK REQUIRED:	50 FEET
MINIMUM FRONT SETBACK PROVIDED:	50 FEET
MINIMUM YARD SETBACK REQUIRED:	25 FEET
MINIMUM YARD SETBACK PROVIDED:	25 FEET

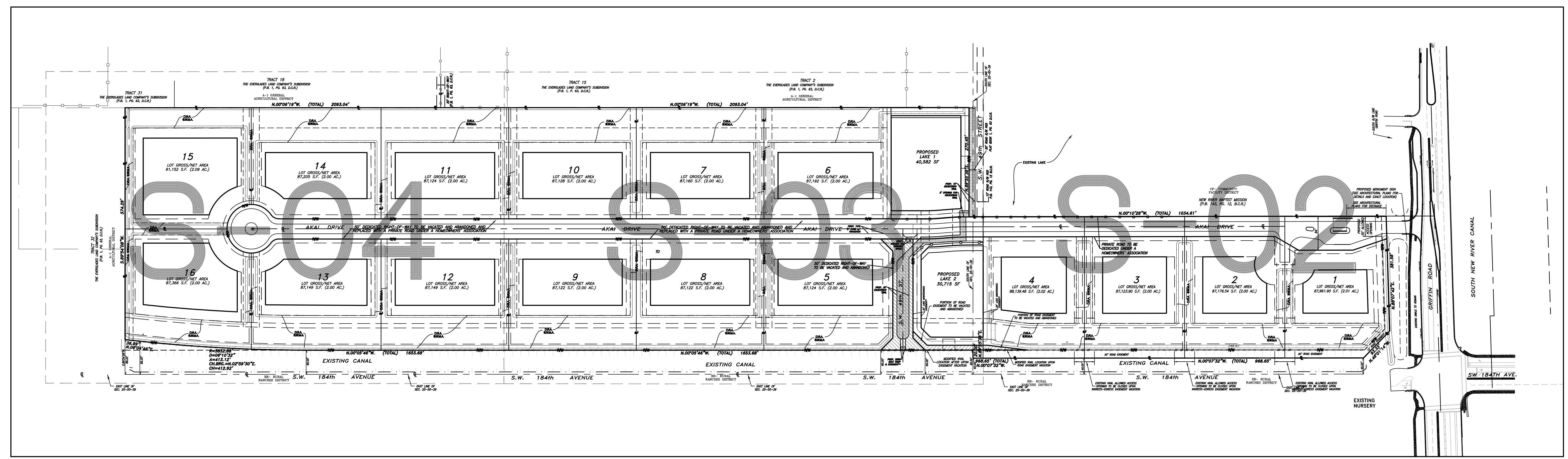
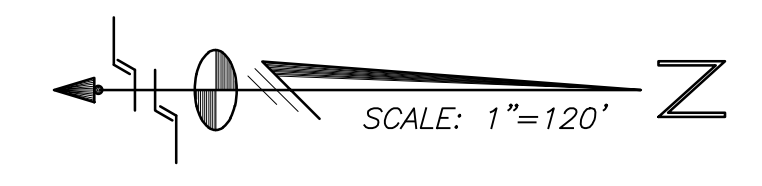
LOTS	LOTS AREA
1	84,961.90
2	87,176.54
3	87,123.50
4	88,139.48
5	87,124.00
6	87,192.00
7	87,160.00
8	87,122.00
9	87,122.00
10	87,128.00
11	87,124.00
12	87,149.00
13	87,149.00
14	87,205.00
15	91,152.00
16	87,366.00

SITE PLAN LEGEND:

- S.W.M.A = DENOTES SURFACE WATER MANAGEMENT AREA
- R/W = DENOTES RIGHT-OF-WAY
- = DENOTES PROPERTY LINE
- = DENOTES EXISTING EDGE OF PAVEMENT
- = DENOTES PROPOSED GUARD RAIL PER FDOT INDEX 400
- = DENOTES CENTER LINE
- = DENOTES PROPOSED PAVEMENT
- 10 = DENOTES LOT NUMBER
- * = DENOTES EXISTING EASEMENT
- ** = DENOTES PROPOSED EASEMENT

LEGAL DESCRIPTION:

ALL OF "TARA" PLAT, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 162, AT PAGE 20 OF THE PUBLIC RECORD OF BROWARD COUNTY, FLORIDA. SAID LANDS SITUATE, LYING AND BEING WITHIN SECTIONS 25-50S-39E AND 36-50S-39E IN THE TOWN OF SOUTHWEST RANCHES, BROWARD COUNTY, FLORIDA.



K:\365040\Downey Ranches\SITE_PLAN\DWG\SITE PLAN - TOWN VARIANCE APPLICATION (09-15-2021).dwg

REVISIONS			
DATE	ORD. NO.	DESCRIPTION	BY
09/01/21	214141	REVISED ENTRANCE TO GRIFFIN ROAD	R.A.F.
10/28/21	214141	REVISED NVAL OPENINGS/CLOSINGS REFLECT ROW & RD. EASMT. VACATION	R.A.F.

SITE PLAN

ALL OF THE PLAT OF "TARA" AS RECORDED IN PLAT BOOK 162, PAGE 20, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA

LYING AND BEING IN THE TOWN OF SOUTHWEST RANCHES, BROWARD COUNTY, FLORIDA SECTIONS 25 AND 36, TOWNSHIP 50 SOUTH, RANGE 39 EAST.

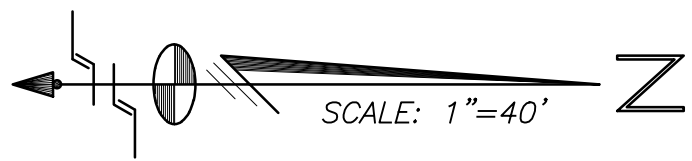
Schwebke-Shiskin & Associates, Inc.
 LAND PLANNERS ENGINEERS LAND SURVEYORS
 3240 CORPORATE WAY MIRAMAR, FLORIDA 33025 TEL: (954)435-7010 FAX: (954)438-3288

By: Ronald A. Fritz, Assistant Vice President
 Professional Land Surveyor No. 2767
 State of Florida

Drawn By: R.A.F. Date: 06/16/2020
 Order No. 211416
 File No. B-1977(A)

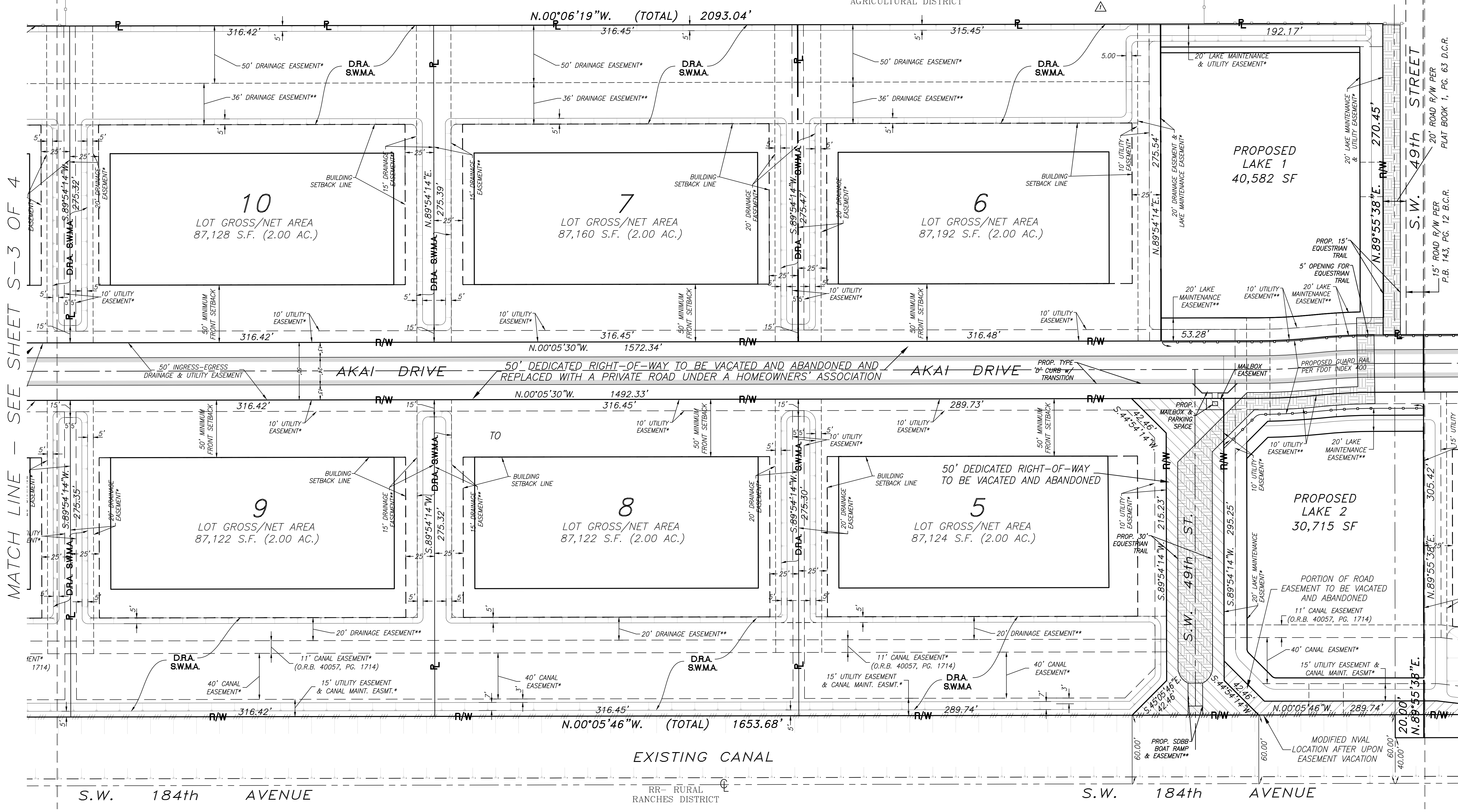
Checked By: R.A.F. Date: 07/22/2020
 F.B. PG.
 Scale: 1" = 50'
 Sheet No. 1 of 4 Sheets

CERTIFICATE OF AUTHORIZATION No. LB-87
 NOTE: THIS DRAWING IS NOT VALID UNLESS IT BEARS THE ORIGINAL SIGNATURE AND THE SEAL OF THE ATTESTING FLORIDA LICENSED SURVEYOR AND MAPPER.



TRACT 15
THE EVERGLADES LAND COMPANY'S SUBDIVISION
(P.B. 1, P. 63, D.C.R.)

TRACT 2
THE EVERGLADES LAND COMPANY'S SUBDIVISION
(P.B. 1, PG. 63, D.C.R.)
A-1 GENERAL AGRICULTURAL DISTRICT



MATCH LINE - SEE SHEET S-3 OF 4

MATCH LINE - SEE SHEET S-2 OF 4

K:\365040\Downey Ranches\SITE_PLAN\DWG\SITE PLAN - TOWN VARIANCE APPLICATION (09-15-2021).dwg

REVISIONS			
DATE	ORD. NO.	DESCRIPTION	BY
09/01/21	214141	REVISED ENTRANCE TO GRIFFIN ROAD	R.A.F.
10/26/21	214141	REVISED NVAL OPENINGS/CLOSINGS REFLECT ROW & RD. EASMT. VACATION	R.A.F.

CERTIFICATE OF AUTHORIZATION No. LB-87
NOTE: THIS DRAWING IS NOT VALID UNLESS IT BEARS THE ORIGINAL SIGNATURE AND THE SEAL OF THE ATTESTING FLORIDA LICENSED SURVEYOR AND MAPPER.

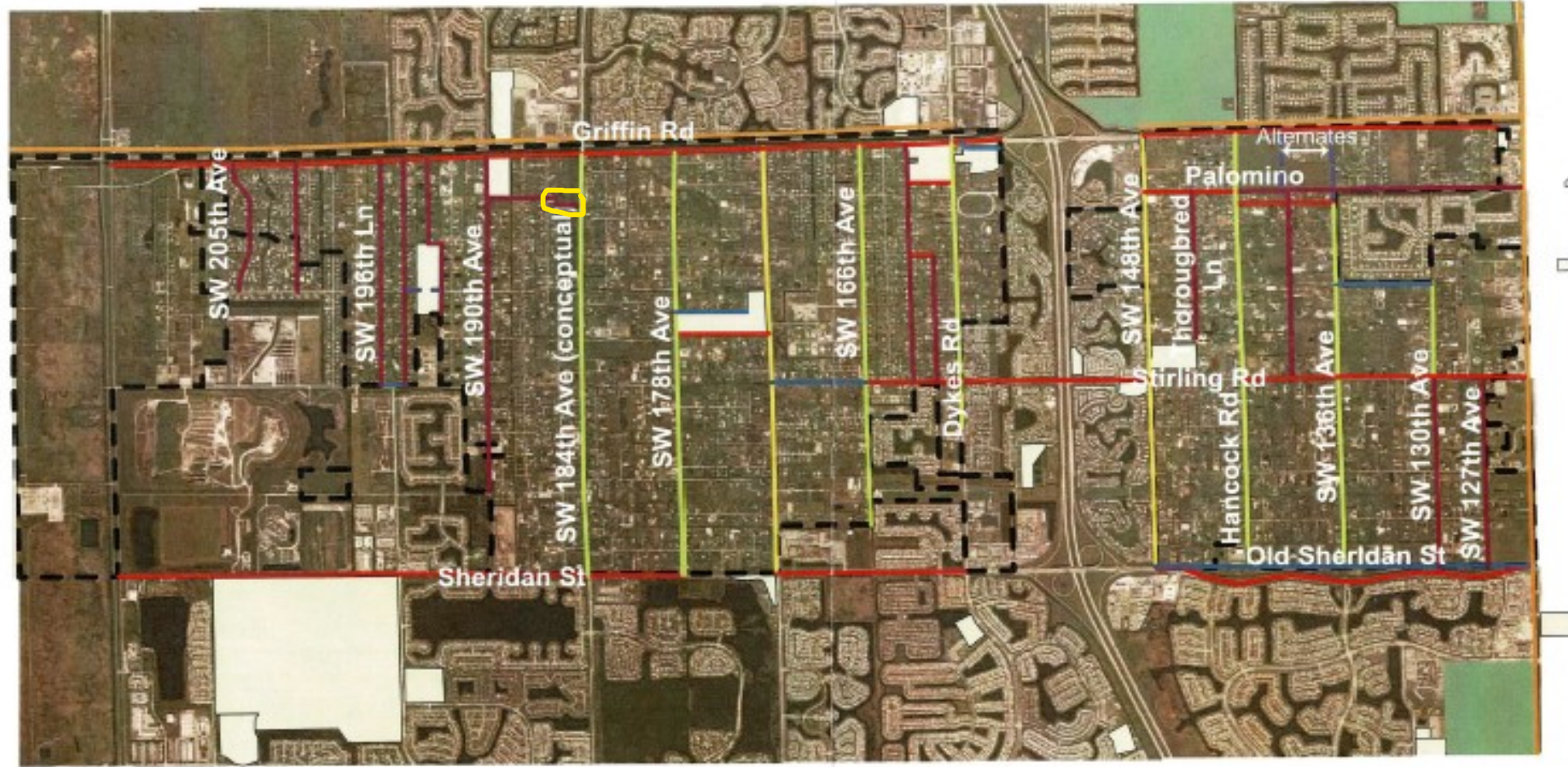
SITE PLAN
ALL OF THE PLAT OF "TARA" AS RECORDED IN PLAT BOOK 162, PAGE 20,
OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA
LYING AND BEING IN THE TOWN OF SOUTHWEST RANCHES, BROWARD COUNTY, FLORIDA
SECTIONS 25 AND 36, TOWNSHIP 50 SOUTH, RANGE 39 EAST.

Schwebke-Shiskin & Associates, Inc.
LAND PLANNERS ENGINEERS LAND SURVEYORS
3240 CORPORATE WAY MIRAMAR, FLORIDA 33025 TEL: (954)435-7010 FAX: (954)438-3288

Drawn By: R.A.F. Date: 06/16/2020 Checked By: R.A.F. Date: 07/22/2020
Order No. 211416 F.B. PG. Scale: 1" = 50'
File No. B-1977(A) Sheet No. 3 of 4 Sheets

EXHIBIT "B"

New Town of Southwest Ranches Greenways Plan Map



Side of Street of Greenway Trail (Conceptual)

- North Side
- South Side
- East Side
- West Side
- Both Sides OR Street Itself is Trail

- Town Boundary
- Municipal Parks
- County Parks

- Existing County Trail
- Trail Connection Needed



TOWN OF SOUTHWEST RANCHES
~~CONCEPTUAL GREENWAYS MAP~~

Note: All depicted future greenway trails are to be considered future significant bicycle and pedestrian facilities.



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Follow up/Maintenance Report**

Tuesday
February 8, 2022

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,
Wendi Halberg, Sheryl Melson, Laurie Morse, Catalina Stubbe

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

FOUNDERS' TRAILSIDE PARK

- ✓ **Mural Wall:** The artist began work after Christmas. 3 panels of the mural are complete. A fourth is in progress.
- ✓ **Homeless issues:** There have been some issues and greater police monitoring has been requested.

EQUESTRIAN PARK

- ✓ **Restroom issues:** There have been some abuses and greater police presence in the park has been requested.
- ✓ **Special user groups:** The Board's recommended 6-month trial period for 3 special user groups began officially in January. Staff has communicated the Town's expectations to the groups and will report if any issues arise.

CALUSA CORNERS

- ✓ **2022 Planting improvements:** 2022 Planting improvements: Staff's plan to add native plantings on the site will be completed in spring summer 2022. Members of the Parks Recreation, Forestry and Natural Resources Advisory Board are working to determine if a joint project can be coordinated with local schools.

SOUTHWEST MEADOWS SANCTUARY and 5-ACRE TOWN-OWNED PARCEL

- ✓ **Development:** Following the recent carnival, Council members are thinking of providing amenities which would support further events. Staff recommends development should follow existing concept plans, as this will satisfy long-overdue (should have been completed by 2015) grant commitments and provide the needed amenities to make this park the vibrant center of our community.
 - REMINDER: In budget planning for this fiscal year, Staff recommended and was given support by the Board to prioritize development on this site [Phase I Driveway and Parking amenities].
 - This is the only one of the Town's grant-committed parks that has had no development other than tree planting.
 - The approved budget of \$60,000 will not go far, but the Parks Foundation is motivated to assist and the Town could make significant progress if the Town would also consider providing more significant financial support, as per our commitments.
- ✓ **Carnival:** The event took place on site January 13 - 16 and was considered as a success with few issues or problems and healthy attendance.
- ✓ **Farm Market:** Staff is meeting with professional market organizers to try to arrange a regular event at the Town'-owned parcel.

ROLLING OAKS PARK

- ✓ **Fitness Trail upgrade:** Replacement components were installed.
- ✓ **Wetlands upgrade:** Improvement of wetlands and maintenance is planned this fiscal year.

COUNTRY ESTATES PARK

- ✓ **Ballfield Improvement:** Proposals for new fencing and upgraded fencing are requested.
- ✓ **Playground upgrade:** A new sign will be installed prohibiting horses in the playground area.
- ✓ **Entrance Feature Call for entries:** Staff has received no calls or requests for information.
- ✓ **Restroom issues:** There have been some abuses and greater police presence in the park has been requested.